

December 2010 Communication to Campuses Prinsys to Program Navigator

A demonstration of the Program Navigator system was given at the October 2010 Chief Academic Officers conference at Ruttger's Bay Lake Lodge. Responses to questions submitted at the conference are provided below.

In the past month, ITS and Academic Programs Unit personnel continued working together to facilitate the exchange of program inventory data with Decision Academic, Inc. Shortly it is expected that data will be uploaded to the Program Navigator system. After initial verification by the Office of the Chancellor, volunteers from college and university campuses will be asked to critique the program application form and program process workflow. It is anticipated that campus reviewers will provide feedback from mid-January to early February 2011.

Frequently Asked Questions

1. Will we be required to inventory all of our existing programs in Program Navigator?

All active, suspended and and closed programs currently in the program inventory will be automatically loaded into the Program Navigator system. In the future new programs and program changes will be submitted by colleges and universities via the web-based application. Approved changes will be recorded in Program Navigator. .

2. Could (or should) workflow and data collection address some HLC requirements, e.g. off-campus program locations?

Each college and university is independently accredited and responsible for reporting academic program changes to the Higher Learning Commission. The system office does not manage HLC accreditation requirements for colleges and universities. In the future, it may be that reports can be designed for colleges/universities so the HLC reporting is more accurate and less burdensome.

3. Will login be our StarID or will we have other login information?

Login will be your StarID. By January 2011, all users of administrative web applications will have an activated StarID. This is the identifier (and password) you will use to gain access to Program Navigator.

Although Program Navigator is a web-based system, it is protected by a firewall and will not be available from every Web browser/location. If you are off-site you may use the remote access tool your institution provides.

4. What is the time table for usability testing?

February 2011

5. When will we be required to use this?

We plan to “go live” June 27, 2011

6. Who sets local workflow/permission groups?

Colleges and universities determine membership in their local workflow permission groups. The initial list of author/initiators, reviewer/editors and reviewers have been submitted to Tamara Arnott at the Office of the Chancellor. In the future, the colleges and universities can make name and permissions changes as necessary.

Some colleges and universities want to be able to add and delete names at the campus level, others want to send the information to the Office of the Chancellor and have changes made in that fashion. The Academic Programs Unit will survey each college/university to determine their preference and instructions will follow as appropriate.

7. How will collaborating institutions workflow function?

This process is under development and will be reviewed with users during training.

8. Can more than one author/initiator work on a document?

Yes, but not at the same time. This will be reviewed with users during training.

9. How will Program Navigator integrate/interface with Mankato’s and Rainy River Community College’s internal curriculum management system?

This concern will need additional study to determine a solution. It is likely that technical solutions are possible but will need to be managed and paid for by colleges/universities that choose to retain their current systems.

10. Please add Chief Academic Officer to list of recipients of documents

The Office of the Chancellor maintains a list of all CAO’s for communications purposes, if you are not receiving communications please email Margie.Takash@so.mnscu.edu.

Within the Program Navigator system the CAO's will be the "reviewer/editor" and will receive all work documents initiated within the college or university. The reviewer/editor has the ability to edit documents, relegate the work back to the initiator for changes or send to the Chief Financial Officer for financial review and approval. The CFO will return the application to the CAO who will determine final approval and send the application to the President or Office of the Chancellor (depending on college/university workflow design).

11. What is the difference between Program Navigator and Curriculum Navigator?

Program Navigator, which replace Pryinsys for managing program information for the System, is a software tool made up of selected components of Curriculum Navigator. The complete Curriculum Navigator is an optional package some colleges and universities may purchase to help manage course and program information at the campus level.

12. Will ITS develop a protocol to have ISRS course data interface with Curriculum Navigator should campuses adopt the software package?

There is no current plan to develop an interface between Curriculum Navigator and ISRS.

13. What is the campus cost to adopt Curriculum Navigator? What is the cost of other modules?

The system Program Navigator along with work flow capabilities are provided to the campuses at no cost. Campuses wishing to adopt the full Curriculum Navigator package will be offered special pricing for a limited time. A pricing structure has been offered to MnSCU that provides discounts to colleges and universities depending on how many system colleges and universities adopt.

If 1 – 7 colleges/universities choose to adopt the Curriculum Navigator software, the pricing for year one is: \$15,000 per college for the License, \$20,000 per college for the implementation and then, in subsequent years, \$4,000 per college for annual support services.

If 8 – 14 colleges/universities choose to adopt the Curriculum Navigator software, the pricing for year one is: \$13,000 per college for the License, \$18,000 per college for the implementation and then, in subsequent years, \$4,000 per college for annual support services.

If 15 – 31 colleges/universities choose to adopt the Curriculum Navigator software, the pricing for year one is: \$11,000 per college for the License, \$17,000 per college for the implementation and then, in subsequent years, \$4,000 per college for annual support services.

If all colleges/universities choose to adopt the Curriculum Navigator software, the pricing for year one is: \$10,000 per college for the License, \$16,000 per college for the implementation and then, in subsequent years, \$3,000 per college for annual support services.

Full adoption of the Curriculum Navigator module is optional for colleges/universities.

Please contact Bill Beck at Decision Academic for more information about Catalog Navigator

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Please send any additional questions or concerns to Dr. Tamara Arnott
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