

<p>MINNESOTA STATE COLLEGES AND UNIVERSITIES POLICY REVIEW AND COMMENT DOCUMENT DATED 12/4/15</p>
<p>PROPOSED AMENDMENT TO POLICY 3.30 COLLEGE PROGRAM ADVISORY COMMITTEES</p>

CONTENT FORMAT:

Single underlining represents proposed new language.

Strikeouts represent existing language proposed to be eliminated.

1 **3.30 College Program Advisory Committees**

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3 **Part 1. Purpose and ~~Applicability.~~**

4 This policy To establishes standards, processes, and conditions that enable consistent creation
5 and operation of practices for creating and operating college program advisory committees; it
6 applies to credit-based academic programs determined by a college to be preparation for initial or
7 continued employment.

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9 **Part 2. Definitions.** ~~The following definitions apply to this policy and its procedure.~~

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11 **College.** ~~College means a~~ A community college, technical college, or community and
12 technical college.

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14 **College program advisory committee:**

15 A college program advisory formally organized committee that provides expert advice and
16 assistance to college professional-technical programs. identifies college program needs and
17 opportunities; describes articulates the current status and dynamic nature of its industry
18 and/or occupation(s); and provides guidance and advice on initial development,
19 accountability, expansion, and closure of academic programs or related program clusters at
20 the college or with related programs at high schools, colleges, and/or universities. A college
21 program advisory committee shall include, but is not limited to, employers, students, and
22 faculty.

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24 **Part 3. College Program Advisory Committees Policy and Procedure.**

25 Each college shall ~~adopt and implement a policy and procedure to~~ establish, manage, and operate
26 college program advisory committees in compliance with this policy and System Procedure
27 3.30.1.

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29 **Subpart A. Applicability**

30 An advisory committee must be created for credit-based academic programs determined by
31 a college to be preparation for initial or continued employment. ~~shall have an advisory~~
32 ~~committee. One advisory committee may serve more than one program provided that~~
33 ~~committee members possess requisite knowledge and skills relevant to the programs.~~

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Subpart B. Membership

A college program advisory committee must include, but is not limited to, employers, students, and faculty who possess the requisite knowledge and skills relevant to the program.
One advisory committee may serve more than one program provided that committee members possess requisite knowledge and skills relevant to the programs.

Subpart C. Role of committee

An advisory committee:

- identifies college program needs and opportunities,
- describes the current status and dynamic nature of its industry and/or occupation(s),
- provides guidance and advice on initial development, accountability, expansion, and closure of academic programs or related program clusters at the college or with related programs at high schools, colleges, and/or universities, and
- reviews the intended competencies and other learning outcomes associated with the program on an ongoing basis.

~~Part 4. Oversight and Accountability.~~

~~The chancellor shall adopt a system procedure to implement Policy 3.30 Community and Technical College Program Advisory Committees. The chancellor shall assess compliance with this policy, post this information on the Web, and consider such findings in presidential evaluations~~

Related Documents:

- [Procedure 3.30.1](#) ~~Community and Technical College Program Advisory Committees~~
- [MN Stat. 136F.52](#) LOCAL ADVISORY COMMITTEES

Policy History:

Date of Adoption: 06/14/05,
Date of Implementation: 06/14/05,
Date of Last Review: xx/xx/xx

Date & Subject of Amendment:
xx/xx/xx (add information)
3/17/10 - Amends all previous language.

No additional HISTORY