

Procedure 5.12.2 Tuition Waivers and Deferrals for Persons Under Guardianship

System Procedures
Chapter 5 - Administration

for [Board Policy 5.12](#)

Commented [HA1]: It made sense to modify the title and expand this procedure to encompass all tuition, waivers and deferrals including those for person under guardianship.

Part 1. Authority. M.S. 136F.70, Subd. 1, provides the board with authority to waive tuition for certain persons, courses, and programs.
Part 1. General Provision Purpose
To clarify the context and conditions where presidents may grant waivers or short-term deferrals of amounts due to the colleges or university under Policy 5.12.

Commented [HA2]: The style guide states that an authority section is only necessary if the authority is not stipulated in Board Policy 1A.1.

Part 2. Waivers

Subpart A. Authorized Waiver Types

The president may waive amounts due to the college or university for the following reasons:

1. Employee Benefit provided by a collective bargaining agreement
2. Death of a student
3. Medical Reasons
4. College or university error
5. Employment related condition
6. Significant personal circumstances
7. Student leader allowance
8. Course conditions (a course condition exists when the location or timing of the course results in the student not being able to use the services intended by a fee.)
9. Resident hall fees
9. Natural disasters or other situations beyond the control of the campus
10. Military duty
11. Ward of the state

Commented [HA3]: This section was moved from Policy 5.12, Subpart E.

Each college or university shall define the terms under which any authorized waiver will be granted. The college and university must document the reason for all waivers.

Subpart B. Person under Guardianship

The presidents may waive tuition for persons under the age of 21 who are under the guardianship of the commissioner of human services or for an Indian child under suspension of parental rights or termination of parental rights under the guardianship of a tribe or tribal social service agency, provided that those-These persons must be are qualified for admission to a Minnesota state college or university and that those persons contribute toward their expenses by gainful employment if they are able to work.

Commented [HA4]: Language taken from the MN Dept of Human Services

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33 ~~The president may continue to waive tuition for persons removed from the guardianship of~~
34 ~~the commissioner of human services or, from under the guardianship of a tribe or tribal~~
35 ~~social service agency, until they reach the age of 21 provided those persons were under the~~
36 ~~guardianship of the commissioner of human services or, from under the guardianship of a~~
37 ~~tribe or tribal social service agency, when they reached the age of 18, are qualified for~~
38 ~~admission to a Minnesota state college or university, and contribute toward their expenses~~
39 ~~by gainful employment if they are able to work.~~

40 The president may continue to waive tuition up to and beyond age 21 for students meeting
41 eligibility requirements. If the person has attained the age of 21 and has made satisfactory
42 progress in ~~his/her~~ their academic program but has not completed the program, the
43 individual may petition the college or university through their academic program advisor
44 for continuation of the waiver until that program is completed. The academic program
45 advisor will make a recommendation to the president. The decision to continue to waive
46 tuition will be at the discretion of the president.

47 **Part 3. Deferrals**

48 In accordance with Policy 5.12, the president or designee may grant short-term tuition and fee
49 payment deferrals in cases where, due to exceptional circumstances, a student needs additional
50 time to arrange third party financing or otherwise satisfy a tuition and fee balance. Deferrals
51 must document the reason for and time duration of the deferral and must be signed by the
52 president or designee. The reason and time duration of the deferral must be documented and
53 signed by the president or designee.

Commented [HA5]: This sentence moved from Policy 5.12 and rewritten for clarity.

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55 **Related Documents:**

- 56 • [Policy 5.12](#) Tuition and Fee Due Dates, Refunds, Withdrawals and Waivers
- 57 • [Procedure 5.12.1](#) Military Service and Disabled Veterans
- 58 • [Procedure 5.12.3](#) Payment Related Dates and Registration Cancellation
- 59 • [Procedure 5.12.4](#) Refund of Tuition and Fees
- 60 • [Procedure 5.12.5](#) Payment Plans

61 To view the following related statute, go to the Revisor's website
62 (<http://www.revisor.leg.state.mn.us/>). You can conduct a search from this site by typing in
63 the statute number.

- 64 • Minnesota Statutes §136F.06,
- 65 • Minnesota Statutes §136F.70, Subd. 1

66 **Procedure History:**

67 *Date of Adoption: 09/18/97,*

68 *Date of Implementation: 09/18/97,*

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69 *Date and Subject of Amendments:*

70 *03/06/15 - Part 2 amended to include Native American students in the waiver.*

71 *06/21/00 - Moved language formerly in system procedure 5.8.1.*

72 *There is no additional HISTORY for Procedure 5.12.2*