

# JOIN OUR TEAM!



MINNESOTA STATE

## NextGen Training Coordinator

Job ID: #01141400

The Minnesota State NextGen Project has launched the search for a **Training Coordinator** (Training and Development Specialist 3) to serve as a key member of the NextGen Organizational Change Management (OCM) team to develop a robust training program for the Workday implementation in Finance and Human Resources.

NextGen will create a modern technology landscape to create a seamless student, faculty, and staff experience across our 37 state colleges and universities. As part of NextGen, Minnesota State is implementing Workday – a cloud-based Enterprise Resource Planning tool – to streamline HR and Finance processes across all institutions.

The Training Coordinator will work with the NextGen Training Team to develop a Workday training program tailored to meet the specific needs of Minnesota State – all while developing their own professional skills and abilities to bring back to their home institution. As part of the OCM team, this role will work closely with the Team Workday Training Lead to: provide strategic direction for the vision of the NextGen Training Program; determine training topics and corresponding delivery methods; aid in the development of training materials; identify and prepare Minnesota State trainers; and coordinate logistical requirements to support the implementation of the training program.

The Training Coordinator is a high-touch, high-impact position and is instrumental in creating an effective training program for Minnesota State. This role is a full time position for a two-year term during which the selected individual will take a leave of absence from their current role. This exciting opportunity will allow you to be at the forefront of transforming Minnesota State and our student, faculty, and staff experience.

### As the Training Coordinator, you will:



Help prepare Minnesota State to successfully utilize Workday



Incorporate Minnesota State college and university perspectives throughout the NextGen Training Program



Apply your knowledge surrounding adult learning principles and high-impact training techniques



Collaborate to develop, deliver, and evaluate the Workday Training Program



Contribute to transforming the Minnesota State student, faculty, and staff experience

#### TO LEARN MORE:

[NextGenERP@MinnState.edu](mailto:NextGenERP@MinnState.edu)

#### TO APPLY:

[Self-Service/Careers](#)

\*Candidates selected for interviews will be asked to provide a signed letter of support from their president\*



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NextGen

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